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Ohio Digital Learning School

Meeting Minutes

August 26, 2026
10:00 AM
1745 Indian Wood Circle
Maumee, Ohio 43537
Zoom link:
https://us02web.zoom.us/j/81425972078?pwd=euykKhsSBPqNWopXtoaDo2JASrP7sl.1
Meeting ID: 814 2597 2078
Passcode: 209285

I. Call to Order

The meeting was called to order at 10:05 AM.

II. Roll Call

Board Members Present:

Chelsea Whetsel, President
Tiffany Morrissey, Vice President
Katie Junga, Secretary
Jasmine Smith, Director

Board Members Absent:

Gregory Fockler, Treasurer

A quorum was established with four out of five board members present.

Other Attendees:

Laura Houghton, *Operations Manager*
Nicole Johnson, *Executive Director*
Theresa Bourgeois, *EMIS and Title I Coordinator*
Angie Day, *Assistant Superintendent*
Erin Ramsey, *ODLS Academic Administrator of Special Programs*
Todd McIntire, *PVP, Stride*
Derek Schult, *Finance Manager, Stride*
Lisa Zyriek, *Stride*
Becky Enz, Esq., *Board Legal Counsel*
Kristin Pallitta, *OCCS*
Kaleigh Poe, *ODLS Office Administrator*
Josh Goodall, *ODLS Assistant Academic Administrator*

III. Public Comment

None.

IV. Review of Agenda

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V. Action and Discussion Items

A. Approval of Minutes of Prior Meeting

The Board reviewed the July 22, 2026, meeting minutes; no modifications were requested.

26-51 **RESOLVED,** that the Board of Directors approves the minutes of the meeting of July 22, 2026, as presented.

Motion: Ms. Morrissey Second: Ms. Smith
Ayes: 4 Nays: 0

B. Financial Report

- **Federal Subgrant Expenditures**

Mr. Schult presented the financial report as of July 31, 2026, and discussed reports for the submission to the state, enrollment, revenue, and forecasts, and the current surplus that is forecasted. The payment to K12 was $250,000.00. The True-Up for FTE will take place in October. He also reviewed expenses, increased expenses due to the Hylant expense, the balance sheet, cash flow, and federal grant funds. He noted that hybrid funding as not yet been approved for FY27 but received in FY26. Liability insurance will be slightly higher next month based on final numbers sent to Gallagher.

26-52 **RESOLVED,** that the Board of Directors approves the financial update, and bank reconciliation, and a payment to Stride K12 as presented, including approval of federal subgrant expenditures.

Motion: Ms. Smith Second: Ms. Morrissey
Ayes: 4 Nays: 0

C. Financial Forecast

Mr. Schult presented the financial forecast and discussed assumptions for the upcoming years. He noted the forecasting is to be in surplus. The goals is an 80% capture rate. The fiscal office will find out about hybrid funding in January or February 2027, which is not included in the current forecast.

26-53 **RESOLVED,** that the Board of Directors approves and adopts the Financial Forecast, August 2026 Submission, and authorizes the fiscal officer to submit the Financial Forecast in the proper format, to the Ohio Department of Education and Workforce by the designated deadline.

Motion: Ms. Junga Second: Ms. Whetsel
Ayes: 4 Nays: 0

D. Head of School Report

- **Number of Suspensions and Expulsions**
- **Staffing Updates**

Ms. Johnson presented the head of the school report and discussed enrollment numbers, handbook updates, and staffing updates. She reviewed the Insperity agreement and Hylant contracts, coverages, and noted that staff will go through open enrollment. If the school chooses to switch from Insperity, they will have to provide a 20 day notice. The Hylant consulting fee is $3,500.00 per month. Ms. Jonson also discussed stipends and bonuses.

26-54 **RESOLVED**, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions.

WHEREAS, that the Board of Directors finds a proper public purpose in the support of teachers and staff.

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THEREFORE, BE IT RESOLVED, that the Board of Directors approves the following stipends and bonuses:

- Math teacher sign-on bonus not to exceed $2,000.00
- Science teacher sign-on bonus not to exceed $2,000.00
- Math teacher stipend not to exceed $100.00 per pay check, end with hire
- Science teacher stipend not to exceed $150.00 per pay check, end with hire

Motion: Ms. Smith Second: Ms. Morrissey
Ayes: 4 Nays: 0

E. 2026-2027 Parent/Student Handbook

Ms. Houghton presented the 2026-2027 Parent/Student Handbook and discussed the updating branding, the new attendance policy, mission and vision statement, updated contract information, and the enrollment age to 14.

26-55 **RESOLVED**, that the Board of Directors approves the Student Wellness and Success Funds Plan as presented.

Motion: Ms. Junga Second: Ms. Morrissey
Ayes: 4 Nays: 0

F. Hylant Consulting Agreement

The Board reviewed the Hylant Consulting agreements.

26-56 **RESOLVED**, that the Board of Directors approves the following Hylant Consulting agreements and authorizes the Board President to sign said agreements pending legal counsel review:

- Consulting and Services Agreement
- Business Associate Agreement
- Acknowledgement and Agreement

Motion: Ms. Smith Second: Ms. Whetsel
Ayes: 4 Nays: 0

G. Insperity Renewal

The Board discussed the Insperity Renewal.

26-57 **RESOLVED**, that the Board of Directors approves the renewal with Insperity pending board legal counsel review and authorizes the Board President to sign once in a form as advised by legal counsel.

Motion: Ms. Morrissey Second: Ms. Junga
Ayes: 4 Nays: 0

H. EMIS and SOES Resolution

The Board discussed EMIS and SOES reporting.

26-58 **WHEREAS**, the Board of Directors has contracted with K12 Virtual Schools, LLC, to provide the day-to-day operations of the School; and

WHEREAS, K12 Virtual Schools, LLC, as part of its management services, provides trained and skilled School Options Enrollment System ("SOES") and Education Management Information System ("EMIS") staff members and support at the School and by its management team in an effort to ensure quality reporting to all databases maintained by the department for the collection of education data.

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NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby designates K12 Virtual Schools, LLC, as the School's SOES and EMIS coordinator for the School.

Motion: Ms. Smith Second: Ms. Whetsel
Ayes: 4 Nays: 0

I. Policy Approval

Ms. Enz reviewed the policies listed below.

26-59 **RESOLVED**, that the Board of Directors hereby approves and adopts the following policies as presented:

- Attendance, Truancy, and Automatic Withdrawal Policy
- Technology & Internet Safety Policy

Motion: Ms. Morrissey Second: Ms. Junga
Ayes: 4 Nays: 0

VI. Review of Policies

A. Annual Policy Approval

The Board reviewed the annual policies listed below. The Board had further discussions on the Parent Involvement and Engagement Policy.

26-60 **RESOLVED**, that the Board of Directors has reviewed and approves the following policies:

- Code of Ethics and Conflict of Interest
- Public Records Policy and Retention Schedule
- Homeless Student Policy
- Academic Prevention and Intervention Policy
- Model Special Education Policies and Procedures
- Parent Involvement Policy
- Career Advising Policy

FURTHER RESOLVED, that the Board of Directors has provided a copy of the Public Records Policy to the operator as the designated records custodian.

Motion: Ms. Junga Second: Ms. Morrissey
Ayes: 4 Nays: 0

B. Health and Safety Policy Review

The Board discussed the Health and Safety policies below.

26-61 **RESOLVED**, that the Board of Directors hereby acknowledges that it has reviewed the following policies and procedures in Section 300 of the Board Policy Manual to ensure the safety of students, employees, and other persons and to ensure that its policies and procedures comply with all applicable health and safety laws and regulations:

- Protective Eyewear Policy
- Bloodborne Pathogen Control Policy
- Chicken Pox Epidemic Policy
- Food Allergy Policy
- Medication Policy

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- Search Policy
- Child Abuse or Neglect Reporting Policy
- Corporal Punishment Policy
- Tobacco Policy
- Seizure Disorder Policy
- Imitation Protein Policy

Motion: Ms. Junga Second: Ms. Whetsel
Ayes: 4 Nays: 0

VII. Informational Report

A. Legal Update

Ms. Enz presented the legal update.

B. Sponsor Update

Ms. Pallitta presented the sponsor update and discussed compliance items.

C. Stride Update

Mr. McIntire presented the Stride update and discussed activities with legislature. He noted a change in leadership at K12 and discussed the new CEO.

VIII. Confirmation of Next Meeting:

Date: September 23, 2026
Time: 10:00 AM
Location: 1745 Indian Wood Circle
Suite 110
Maumee, Ohio 43537

VIII. Adjournment: 11:16 AM

Motion: Ms. Morrissey Second: Ms. Whetsel
Ayes: 4 Nays: 0

Approved by the Board of Directors of Ohio Digital Learning School on September 23, 2026.

Signed by:
Chelsea Whetsel
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Board President/Secretary