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Ohio Digital Learning School

Annual Meeting Minutes

June 25, 2025
10:00 AM
1745 Indian Wood Circle
Maumee, Ohio 43537
Zoom link:
https://us02web.zoom.us/j/81425972078?pwd=euykKhsSBPqNWopXtoaDo2JASrP7sl.1
Meeting ID: 814 2597 2078
Passcode: 209285

I. Call to Order

The meeting was called to order at 10:06 AM.

II. Roll Call

Board Members Present:

Chris Canova, President
Chelsea Kania, Vice President
Tiffany Morrissey, Secretary

Board Members Absent:

Gregory Fockler, Treasurer
Roula Braidy, Director

Other Attendees:

Laura Houghton, *Operations Manager*
Brian Powderly, *Executive Director*
Angie Day, *ODLS Principal*
Erin Ramsey, *ODLS Academic Administrator of Special Programs*
Adam Hauf, *Stride*
Derek Schult, *Finance Manager, Stride*
Dawn Cummings, *Fiscal Officer*
Rebekah Enz, Esq., *Board Legal Counsel*
Kristin Katakis, *OCCS*
Kaleigh Poe, *ODLS Office Administrator*
Josh Goodall, *ODLS Assistant Academic Administrator*
Rick Crawford, *Insperity*

III. Public Comment

None.

IV. Review of Agenda

V. Action and Discussion Items

A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes; no modifications were requested.

25-26 **RESOLVED,** that the Board of Directors approves the minutes of the meeting of May 28, 2025, as presented.

Motion: Mr. Canova Second: Ms. Morrissey
Ayes: 3 Nays: 0

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B. Financial Report

- **Federal Subgrant Expenditures**

Mr. Schult presented the financial report as of May 30, 2025, and discussed enrollment averages, revenue and expenses, and forecast changes. He reviewed assets, liabilities, and equity, and monthly cash flow. He discussed federal funds and the amount requested for the pull down, and noted that hybrid funds are not yet confirmed for FY 2026. A payment of $500,000 was made to Stride. The Board discussed deficits and balanced budget credit.

25-27 **RESOLVED,** that the Board of Directors approves the financial update, and bank reconciliation, and a payment to Stride K12 as presented, including approval of federal subgrant expenditures.

Motion: Ms. Kania Second: Mr. Canova
Ayes: 3 Nays: 0

C. Head of School Report

- **Number of Suspensions and Expulsions**
- **Staffing Updates**

Mr. Powderly presented the school report and provided an update on the hiring of staff. He reviewed academic data for the end of the year, and Ms. Day a more detailed analysis. She noted that the number of graduates was 368, and if combined with last year's summer graduates, the number would be over 400. The number of summer 2025 graduates will be confirmed by the September meeting. The school is working to add industry recognized credentials each year.

25-28 **RESOLVED**, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions.

Motion: Ms. Morrissey Second: Ms. Kania
Ayes: 3 Nays: 0

D. Mission and Vision Statement

Ms. Day discussed the changes to the mission and vision statement and discussed input from the staff, students, learning coaches, and families. She noted upcoming changes to the school's mascot and colors.

25-29 **RESOLVED**, that the Board of Directors hereby approves and adopts the Mission Statement and Vision Statement as presented.

Motion: Mr. Canova Second: Ms. Kania
Ayes: 3 Nays: 0

E. 2025-2026 Employee Agreements, Salaries, and Bonuses

Ms. Houghton discussed the employee agreements, salaries, and bonuses, and noted that 51 employees have returned their agreements, two prior employees retired, and one employee moved out of state. The school's staff has a high return rate.

25-30 **RESOLVED**, that the Board of Directors approves the 2025-2026 employee agreements, salary changes and bonuses as budgeted as presented pending employees meeting all requirements for employment and final review of board legal counsel.

ANDERSON, HEIDI A

CAMPBELL, CHRISTINA MARIE

CASANOVA, CHRISTINA

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COTE (LEADERS), RITA
CRUMP, EBONI
DOUP, ABIGAIL
EBERT, HOPE N
EDWARDS, LAURA
EVANS, BRANDON
FARLEY, MILLIE (DEREK)
FLUHARTY, COURTNEY
FORBES, JEFFREY
GATES, GALA
HERRMANN, LINDSAY
IANIRO, RACHEL
JACOBSEN, JANSON
JAMIEL, CASSAY RENEE
JOHNSON, JAMIE
KENNEDY, FROUKJE MARGARET BEYNEN
KING, CARA D
KRUICHUK, KERRIE
LAHETTA, KRISTEN R
LYNCH, MAGGIE
MANGAN, ANN
MCCULLOUGH, JULIE
MCDONALD, ERIN
MCDOUGAL, DOMINIQUE
MILLHOUSE, NICHOLAS
MORENCY, DARIAN
POPE, SHAWNA
RICKARD, WILL
RIFE-ROARK, SUSAN
ROSE, TANYA C
ROSS, SARAH
ROWLAND, CHRISTINA
RUIZ FLINT PHAM, ELISABETH
SHELLS, STACEY
SLATER, EMILY
SULLIVAN, REBEKAH (KAYLA)

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VONGUNTEN, ERIC

WALKER, SYLVIA

WARD, KRISTINA L

WEST, KATHERINE

WHITBY-SANFORD, NATALIE

WIEDEMANN, TAYLOR

WINTZ - FRENCH, BROOKE NICOLE

WOOD, LISA

Motion: Mr. Canova Second: Ms. Kania
Ayes: 3 Nays: 0

F. 2025-2026 Employee Handbook

Ms. Houghton discussed the 2025-2026 Employee Handbook and noted the change to the printers and ink section. She reviewed PTO updates and discussed how Insperity helps put together the employee handbook.

25-31 **RESOLVED**, that the Board of Directors approves and adopts the 2025-2026 employee handbook pending legal counsel review.

Motion: Ms. Kania Second: Mr. Canova
Ayes: 3 Nays: 0

G. Insperity Renewal

Ms. Houghton discussed the renewal with Insperity and related changes. She noted a 9.8% increase in medical plans, and reported that the new Insperity team has worked out well, and they have received much improved services.

25-32 **RESOLVED**, that the Board of Directors approves the renewal with Insperity pending board legal counsel review and authorizes the Board President to sign once in a form as advised by legal counsel.

Motion: Mr. Canova Second: Ms. Morrissey
Ayes: 3 Nays: 0

H. Gallagher Insurance

Ms. Cummings presented Gallagher Insurance information and went over a comparison document. Administrators will send out information to the board. She noted that the insurance covers directors and officers insurance. She reviewed premium changes, and noted an increase of just over $4,000.

25-33 **RESOLVED**, that the Board of Directors approves the renewal with Insperity pending board legal counsel review and authorizes the Board President to sign once in a form as advised by legal counsel.

Motion: Ms. Morrissey Second: Mr. Canova
Ayes: 3 Nays: 0

I. Board Membership Discussion

The Board discussed potential members during the reappointment of Board members.

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VI. Annual Meeting Discussion Items

A. Reappointment of Board Members

The Board discussed the reappointment Chris Canova, Tiffany Morrissey, and Roula Braidy. Mr. Canova discussed adding board members.

25-34 **RESOLVED**, that the Board of Directors reappoints Chris Canova, Tiffany Morrissey, and Roula Braidy for a term of three years, to expire at the annual board meeting of 2028.

FURTHER RESOLVED, that the hereby acknowledges the staggered terms of all board members as follows, effective until the annual organizational meeting held during the year designated.

Name	Year
Chris Canova	2028
Gregory Fockler	2026
Tiffany Morrissey	2028
Chelsea Kania	2027
Roula Braidy	2028

Motion: Ms. Kania Second: Ms. Morrissey
Ayes: 3 Nays: 0

B. Election of Officers

The Board discussed officer positions. The current slate of officers will remain the same.

25-35 **RESOLVED**, that the Board of Directors elects the following slate of officers, to serve in such capacity for a term of one year (until the 2026 Annual Board Meeting), or until the election and qualification of their respective successors:

President	Chris Canova
Vice President	Chelsea Kania
Treasurer	Gregory Fockler
Secretary	Roula Braidy

Motion: Mr. Canova Second: Ms. Morrissey
Ayes: 3 Nays: 0

C. 2025-2026 Annual Board Meeting Calendar

The Board reviewed the 2025-2026 Annual Board Meeting Calendar. The following are the amended dates:

- August 8, 2025
- November 19, 2025
- February 11, 2025

25-36 **RESOLVED**, that the Board of Directors hereby approves and adopts the 2025-2026 Annual Board Meeting Calendar as amended.

Motion: Mr. Canova Second: Ms. Kania
Ayes: 3 Nays: 0

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D. 2025-2026 Parent/Student Handbook

Ms. Houghton discussed the 2025-2026 Parent/Student Handbook and noted that links will be added due to website changes. New items changed software names and the Cell Phone Policy was added. She noted the additional locking from the system for truancy to encourage contact, but will not stay locked long term.

25-37 **RESOLVED**, that the Board of Directors hereby approves and adopts the 2025-2026 Parent/Student Handbook pending Board Legal Counsel review.

Motion: Ms. Morrissey Second: Mr. Canova
Ayes: 3 Nays: 0

VII. Informational Report

A. Legal Update

Ms. Enz presented the legal update.

B. Sponsor Update

Ms. Katakis presented the sponsor update and praised the school for a great job on compliance items.

C. Stride Update

Nothing further from Stride.

VIII. Confirmation of Next Meeting: **Date: August 8, 2025, 2024**
Time: 10:00 AM
Location: 1745 Indian Wood Circle
Suite 110
Maumee, Ohio 43537

VIII. Adjournment: 11:07 AM

Approved by the Board of Directors of Ohio Digital Learning School on September 26, 2025.

DocuSigned by:
Chris Canova
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Board President/Secretary