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Ohio Digital Learning School

Meeting Minutes

March 26, 2025
10:00 AM
1745 Indian Wood Circle
Maumee, Ohio 43537
Zoom link:
https://us02web.zoom.us/j/81425972078?pwd=euykKhsSBPqNWopXtoaDo2JASrP7sl.1
Meeting ID: 814 2597 2078
Passcode: 209285

I. Call to Order

The meeting was called to order at 10:05 AM.

II. Roll Call

Board Members Present:

Chelsea Kania, Vice President
Gregory Fockler, Treasure
Tiffany Morrissey, Secretary
Roula Braidy, Director

Board Members Absent:

Chris Canova, President

Other Attendees:

Laura Houghton, *Operations Manager*
Brian Powderly, *Executive Director*
Theresa Bourgeois, *EMIS and Title I Coordinator*
Angie Day, *ODLS Principal*
Erin Ramsey, *ODLS Academic Administrator of Special Programs*
Derek Shult, *Finance Manager, Stride*
Lisa Zyriek, *Stride*
Dawn Cummings, *Fiscal Officer*
Rebekah Enz, Esq., *Board Legal Counsel*
Kristin Katakis, *OCCS*
Kaleigh Poe, *ODLS Office Administrator*
Josh Goodall, *ODLS Assistant Academic Administrator*

III. Public Comment

None.

IV. Review of Agenda

V. Action and Discussion Items

A. Approval of Minutes of Prior Meeting

The Board reviewed the meeting minutes; no modifications were requested.

25-10 **RESOLVED,** that the Board of Directors approves the minutes of the meeting of February 19, 2025, as presented.

Motion: Ms. Braidy Second: Ms. Morrissey
Ayes: 4 Nays: 0

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B. Financial Report

- **Federal Subgrant Expenditures**

Ms. Cummings presented the financial report as of February 28, 2025, and discussed the cash flow, federal funds, and the current vs. the prior forecast. A payment of $450,00 was made to Stride K12. She spoke to working on the FY24 audit.

25-11 **RESOLVED,** that the Board of Directors approves the financial update, and bank reconciliation, and a payment to Stride K12 as presented, including approval of federal subgrant expenditures.

Motion: Mr. Fockler Second: Ms. Kania
Ayes: 4 Nays: 0

C. Fiscal Officer Waiver

The board discussed the approval of Dawn Cummings as the fiscal officer for the 2025-2026 school year, pending sponsor approval.

25-12 **WHEREAS,** pursuant to ORC 3314.011(A), every community school is required to have a designated fiscal officer employed or engaged by the governing authority;

WHEREAS, ORC 3314.011(D)(1) allows the governing authority to waive the requirement that the governing authority be the party responsible for employing or contracting with the fiscal officer for a one-year period;

THEREFORE BE IT RESOLVED, the governing authority waives the requirement to contract or employ the fiscal officer and designates Dawn Cummings as fiscal officer for the 2025-2026 school year, subject to sponsor approval.

Motion: Mr. Fockler Second: Ms. Braidy
Ayes: 4 Nays: 0

D. Head of School Report

- **Number of Suspensions and Expulsions**
- **Staffing Updates**

Mr. Powderly presented the school report and discussed enrollment and staffing. He spoke to a new program, "Engageli," for live teaching. He noted that graduation will take place on June 10, 2025.

25-13 **RESOLVED**, that the Board of Directors accepts the state of the school report as presented, including the number of suspensions and expulsions.

RESOLVED, that the Board of Directors closes enrollment for the 2024-2025 school year on March 17, 2025.

RESOLVED, that the Board of Directors approves the hiring of employees as presented.

Motion: Ms. Morrissey Second: Mr. Fockler
Ayes: 4 Nays: 0

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E. Related Service Specialist Job Description/Position

Ms. Houghton discussed the Related Service Specialist job description and position duties. The school is planning to fill the position over the summer.

25-14 **RESOLVED**, the Board of Directors approves the job description for the Related Service Specialist position as presented.

RESOLVED, that the Board of Directors approves the hiring of a Related Service Specialist using grant funding as presented.

Motion: Ms. Braidy Second: Mr. Fockler
Ayes: 4 Nays: 0

F. 2025-2026 School Year Calendar

Ms. Houghton reviewed the 2025-2026 school year calendar.

25-15 **RESOLVED**, the Board of Directors approves and adopts the proposed 2025-2026 school year calendar as presented.

Motion: Ms. Morrissey Second: Ms. Kania
Ayes: 4 Nays: 0

G. Policy Approval

Ms. Enz discussed the revised policies listed below.

25-16 **RESOLVED**, the Board of Directors approves and adopts the following policies as presented:

- College Credit Plus
- Graduation Policy
- Medication Policy
- Seizure Disorder Policy

Motion: Ms. Braidy Second: Mr. Fockler
Ayes: 4 Nays: 0

VI. Informational Report

A. Legal Update

Ms. Enz presented the legal update.

B. Sponsor Update

Ms. Katakis presented the sponsor update and discussed compliance updates.

C. Stride Update

Nothing further from Stride.

VII. Confirmation of Next Meeting:

Date: April 23, 2025, 2024
Time: 10:00 AM
Location: 1745 Indian Wood Circle
Suite 110
Maumee, Ohio 43537

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VIII. Adjournment: 10:31 AM

Motion: Ms. Morrissey Second: Ms. Braidy

Approved by the Board of Directors of Ohio Digital Learning School on April 23, 2025.

Signed by:
Tiffany B. Morrissey
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Board President/Secretary